

Required elements of a legal prescription

Florida regulations require the following information to be included on prescriptions when prescribing medicinal drugs. Please ensure all requirements are met prior to submitting the prescription. Prescriptions submitted that are missing any of the required information may result in delays in processing the order.

- Name of prescriber
- Address of prescriber
- DEA number of prescriber (if controlled substance is prescribed)
- Patient name
- Patient physical address (if controlled substance is prescribed) P.O. Box is NOT acceptable
- Drug name, strength, and quantity to dispense
- Instructions for use
- Signature of prescriber (original signature is required if controlled substance is prescribed)
- Date of issue or date prescription signed

Prescriptions can be submitted for processing:

Non-controlled Rx- electronic, FAX, or verbal order

Schedule III-V – electronic, FAX, or verbal order

Schedule II – Intrathecal use only- FAX or electronic

Schedule II – electronic or hand written (hand written prescriptions must be mailed and received by the pharmacy prior to processing)

Faxed prescriptions must be sent from the doctor's office to the pharmacy. We cannot accept prescriptions faxed to us by the patient. Please include in your fax header, information such as the organization name, submission date, and FAX number. Missing fax header information may delay processing due to sender verification.

Email is not an acceptable way to submit prescriptions. We cannot accept prescriptions through email.

Electronically applied signatures are NOT acceptable as legal signatures when prescribing controlled substances unless the prescription is submitted to the pharmacy electronically. Controlled substance prescriptions generated using computer software, printed, and faxed to the pharmacy must have original "pen to paper" signature. Stamps, photocopies, or electronic images of signatures are not acceptable.

Your state may have additional prescribing requirements. Pharmacies are required to follow the regulations of the state where the drug is dispensed AND the state where the drug is shipped.

